



केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
CENTRAL ADOPTION RESOURCE AUTHORITY

Ministry of Women & Child Development, Govt. of India
West Block-8, Wing-II, 2nd Floor, R. K. Puram, New Delhi- 110066

CARA-CPG04/25/2021-O/o JD(Prg and Admn)/(e-97187)/675

Date: 16/04/2024

OFFICE ORDER

This is in continuation to our office order No.CARA-EA028/5/2020-O/o Secy(CARA) dated 18/05/2022. An Internal Complaints Committee on Sexual Harassment of Women at Workplace is now re-constituted in CARA with immediate effect with the following members :

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| (i) Dr. Sanghamitra Barik, Joint Director, NIPCCD | : Chairperson |
| (ii) Ms. Abha Joshi, Advocate | : Expert Member |
| (iii) Ms. Richa Ojha, Deputy Director (Admn.), CARA | : Member |
| (iv) Shri M. Sam Paul, Assistant Director (Prg.), CARA | : Member Secretary |

2. The Committee would be in place for a period of three years from the date of its constitution except the Chairperson who would continue to head the Committee till expiry of her tenure in the official capacity.

3. It shall be duly of the Internal Complaints Committee to :

- Promote and facilitate measures for the prevention for the prevention of sexual harassment of Women in CARA;
- Bring about sensitization on prevention of sexual harassment;
- Carry out dispute resolution if so requested by a complaint; and
- Carry out an inquiry into the complaints of sexual harassment referred to it as and when required.

4. For the purposes of any inquiry into misconduct as defined under the CCS (conduct) Rules, 1964, the Committee shall be deemed to be the Disciplinary Committee under the rules and shall out the inquiry the provision of the relevant authority.

5. This issues with the approval of the Competent Authority.

(Vinit Kumar Upadhyay)

Assistant Director (Admn.)
सहायक निदेशक / Assistant Director, CARA
केंद्रीय दत्तक-ग्रहण संसाधन प्राधिकरण
Central Adoption Resource Authority
महिला एवं बाल विकास मंत्रालय
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Copy to :

- Members of the ICC of CARA
- PS to MS & CEO, CARA
- Director (Prg.), CARA
- All Officers and Staff of CARA
- Notice Board of CARA
- Concerned file/Guard file