

Central Adoption Resource Authority
Ministry of Women & Child Development
R.K. Puram, New Delhi

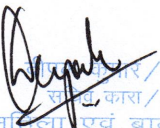
Minutes for the 14th Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 10th May, 2018 at 2:30 P.M. in the Conference Hall, MWCD, 6th Floor, Shastri Bhawan, New Delhi-110001.

1. The 14th Meeting of the Steering Committee of Central Adoption Resource Authority, chaired by Shri Rakesh Srivastava, Secretary, MWCD (Chairperson of Steering Committee of CARA), was held on 10th May, 2018 at 2:30 P.M. in the Conference Hall, MWCD, 6th Floor, Shastri Bhawan, New Delhi-110001.

Attendance

2. The Chairperson, Members and Special Invitee as under were present in the meeting (copy of the Attendance Sheet is placed at **Annexure I**):-

- a. Shri Rakesh Srivastava, Secretary, Ministry of Women & Child Development, Government of India – Chairperson (Ex-officio).
- b. Ms. Aastha Saxena Khatwani, Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio).
- c. Ms. Pushpa Bisht, Deputy Secretary (Finance), Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – representing Member JS (FA) Ex-officio.
- d. Ms. Samiha Grewal, J-231, 1st Floor, Saket, New Delhi (Adoptee) - Member.


Deepak Kumar
Secretary CARA
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- e. Smt. Kiran Singh, Ghaziabad, Uttar Pradesh (Advocate) – Member.
- f. Shri Deepak Kumar, Chief Executive Officer/Secretary, CARA– Member Secretary (Ex-officio).
- g. Shri Ajay Tirkey, Additional Secretary, MWCD, Government of India, New Delhi was the Special Invitee in the above meeting.

3. At the outset, Chairperson, Steering Committee welcomed all the Members of the Committee and asked Member Secretary & CEO, CARA to present the Action Taken Report of the last Meeting held on 23rd March, 2018 and the Agenda Items of the current Meeting.

4. Member Secretary & CEO, after greeting the Chairperson, AS (AT) & Members, informed that the Minutes of the 13th Meeting, duly approved by the Chairperson of the Steering Committee, was circulated to all Members and that no comments was received from any Member. The minutes as such was taken as confirmed.

Brief on Adoption Statistics

5. This being the first meeting after closing of the Financial Year 2017-18, Member Secretary & CEO CARA presented the Summary of the Adoption Statistics for the year 2017-18 and also the current statistics was explained to the Committee. Copy of the PPT is at **Annexure II**.

6. It was informed that during the year 2017-18, total of 3927 adoptions were made (In country – 3276 and Inter country – 651), as against the figure of 3788 (In-country – 3210 and Inter-country – 578) for the year 2016-17 and 3677 (In-country – 3011 and Inter-country – 666) for the year 2015-16. During the year 2017-18, 46 Special Need OAS children were placed under In-country adoption whereas 355 such children were placed under Inter-country adoption.

7. *The Committee directed the Authority to take all possible measures to*

prevent any scope of child trafficking in the name of Adoption. It was pointed out that Follow-up Reports for each case must be ensured and should be thoroughly examined. It was directed that details of Follow-up Reports be analysed for each child being placed in adoption and reminders, wherever necessary, be sent to the States for ensuring the post adoption follow ups.

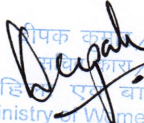
8. CEO CARA informed that as on 09 May 2018, 5538 children from the SAAs & CCIs were registered on CARINGS, out of which 1945 were in Foster Care, 2205 were legally free for adoption which included 1057 Special Need Children. 110 children were in referral cycle and 124 Inter-country cases were under process for issuance of NOC. Number of In-country PAPs registered was 20698 apart from 884 Inter-country PAPs.

9. CEO CARA informed that pendency of Court Orders as on 5th May 2018, were deplorable in the States of Bihar (83), Maharashtra (70), Odisha (86), Rajasthan (32), Tamil Nadu (49), Uttar Pradesh (46) and West Bengal (104). He also informed that intervention letters had been sent to the concerned Registrar Generals of the High Courts. Further, he had visited Patna twice to meet the Chief Justice and Judges of the JJ Committee of the Patna High Court requesting for necessary intervention.

10. *The Committee advised to refer the matter to the Ministry for all the States where 25 or more adoption cases were pending in the Courts.*

11. CEO CARA informed that a total of only 345 CCIs were linked with SAAs and details of 2267 children from the CCIs had been uploaded on CARINGS, as on 09 May 2018. Most of the children were above 6 years of age and State-wise details can be seen at **Annexure II**. Since over 8000 CCIs have now been registered under the JJ Act, linkage of only 345 CCIs was just a small percentage and this needs to be expedited by the State Governments and the SARAs.

12. *It was directed that SAA-CCI linkage has to be expedited. The Committee therefore advised that letter from the Ministry be sent to the State Secretaries. It was also decided that the Ministry should keep this as an Agenda Item in the next meeting with the Principal Secretaries of the States/UTs.*

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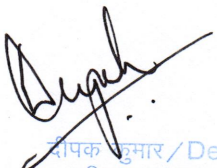
13. CEO CARA informed that requests/complaints are being received from parents living in Jammu & Kashmir, who were wanting to adopt a child from J&K or any other State, as JJ Act, 2015 isn't applicable to the State of J&K.

14. *The Committee recommended that the Ministry should write to the J&K Government informing that the Juvenile Justice (Care & Protection of Children) Act, 2015 has surpassed the earlier JJ Act, 2000 and the State of J&K may consider bringing out a legislation in-line with the new Act for extending the implementation of the Adoption Programme in their State.*

Discussion on Action Taken Report of the Meeting held on 23-03-2018

15. ATR on the Decisions of the Steering Committee of CARA taken on 23rd Mar, 2018 circulated to the Members and is attached as **Annexure III**. The discussion on the ATR has been tabulated underneath: -

Decisions of Steering Committee Meeting held on 23/03/2018	Action Taken Report
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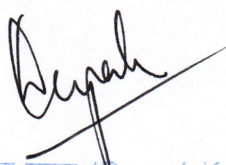
<p>Item No.1 Issues & concerns related to resuming Inter-country adoption programme by Australia with India.</p>	<p>CEO, CARA informed that we had series of meetings with their Embassy officials in Delhi and they agreed on processing the adoption cases on a case to case basis. CARA has received a letter from them and a meeting is being proposed as per protocol. Letter of request has been forwarded to DS (CW), MWCD vide File No. 24/02/2016/GRI-CARA dated 10 May 2018. Australian Authority officials had visited CARA an year back and went to Pune for seeing the present implementation of Adoption Programme and they were assured of the present set up with respect to the Inter-country Adoptions in India and we are following up with them for resumption of the Adoption Programme with Australia. CEO, CARA was advised to raise the matter through Ministry and MEA.</p>
<p>Item No.2 Requirement of Dispensation of separate Psychological Assessment Report in Inter-country Relative adoption cases:</p>	
<p>Item No.3 Undertaking from friend in case of single parent instead of a relative.</p>	<p>It was informed that a Circular has been issued to AFFAs on 9th May, 2018, in these regard.</p>
<p>Item No.4: Rehabilitation of Indian children in Kuwait through adoption.</p>	<p><i>The letter communicating the same to the Embassy of India, Kuwait is being sent after approval from the Ministry.</i></p>

Item 5: Directions of Hon'ble High Court of Madhya Pradesh at Jabalpur vide order dated 12 Feb 2018 in Civil Revision No.258/2017.	The matter was discussed in the last meeting and as per the decision, response to JJ Committee of the High Court of MP has been submitted by the Ministry.
Item 6: Action against the SAA UDAAN for numerous and persistent illegal activities reported and flouting Regulations with impunity for which Show Cause Notices have been issued but not responded to till date:	A committee chaired by JS (ASK) with Kiran Singh (Legal Member of Steering Committee) and an officer not less than Joint Director from DWCD, Government of MP has been constituted for having a de-novo inquiry in the matter. US(RK) has been appointed as the presenting officer for the inquiry. Inquiry by the Committee has commenced with the first meeting held on 8 th May, 2018.
Item 7: Request for giving priority to the North-Eastern PAPs by referring children of their States initially to them for a period of 30 days.	It was also discussed in a meeting with the Hon'ble Minister and it was decided that this agenda would be moved on file to the Ministry for examining the issue, being a policy decision.



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<p>Item 8: Provisioning of “Third Gender/ Transgender” Category to be introduced in the child admission/ registration on CARINGS.</p>	<p>It was informed that there is no provision for categorizing the children as transgenders, however, they are placed under special needs category. Some RTIs have also been received on registration of transgenders on CARINGS for adoption of children. <i>Secretary, WCD stated that this issue requires careful examination and thorough deliberation as it should not get misused. JS(ASK) remarked that comments can be sought from the stakeholders. It was directed that this be moved on file, as decided earlier.</i></p>
<p>Item 9: Provisioning of “separated” Category in the parents online registration on CARINGS.</p>	<p>Such a category was presently not available on CARINGS. Though legally separated is a category as explained by Ms. Kiran Singh, Secretary WCD and other Members opined that in the best interests of the children, it is prudent that children be placed in suitable and stable family. <i>Hence, status quo be maintained in CARINGS.</i></p>



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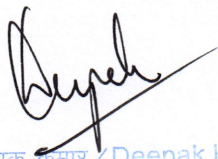
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<p>Item 10: Approval for hosting the newly developed CARA website, after its Security Audit.</p>	<p>Security audit of the website was done after incorporating the comments received from Mr. Avinash, Member of the Steering Committee. Six vulnerabilities have been highlighted by the Security Auditors out of which, three have been resolved and rest three have been referred to NIC for their resolution. <i>It was decided to call NIC official(s) also for future meetings.</i></p>
<p>Item 11: Suggestions received from Mr. Avinash Kumar, Member, Steering Committee of CARA.</p>	<p>Update given at Annexure III.</p>
<p>Item 12: Ex-post facto Approval for extension of contract period towards service of Security Guards in CARA office and approval for provisioning of services for one year, through GeM.</p>	<p>This has been taken as Agenda Item for this meeting.</p>
<p>Item 13: Ex-post facto Approval for extension of contract period towards service of House Keeping for premises of CARA office and approval for provisioning of services for one year w.e.f. 1st April, 2018 through fresh tender.</p>	<p>This has been taken as Agenda Item for this meeting.</p>
<p>Item 14: Ex-post facto Approval for extension of contract period towards providing the Technical Staff for CARINGS project of CARA and approval for fresh contract w.e.f. 1st June, 2018 after following the due procedure as per GFR, 2017.</p>	<p>This has been taken as Agenda Item for this meeting.</p>

Item 15: Extension in tenure of 03 Consultants for further period of one year or till the requirement is approved, whichever is earlier.	This was for the information of the Steering Committee.
Item 16: Extension of tenure of 05 Programme Support Staff & 02 Service Support Staff in CARA as fresh contract for the period of one year or till the requirement is approved, whichever is earlier.	This was for the information of the Steering Committee. The matter regarding performance of Helpline by Tele-counsellors and Consultants was also discussed and it was decided that their performance be monitored properly. <i>AS(AT) pointed out that the call records be monitored and audited. He suggested that their performance may be ascertained from PAPs' feedback and they should be made accountable. Training through Childline and NIPCCD be also arranged.</i>
Item 17: Reliving of Dr. Jagannath Pati, Joint Director for deputation to NCPCR.	It was informed that this was for the information of the Steering Committee and he has joined NCPCR as a Registrar on deputation. Dr. D.D. Pandey, Regional Director, NIPCCD has been selected for the post of JD CARA and he would be joining shortly.



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Item 18: Investment of fund available against provision of Gratuity and Leave Salary.	The detail as given in the agenda was explained to the members. It was informed that provisioning of funds has been done during the last Financial Year and adhoc investment on short term FDs have been made. The investment have to be done as per the Govt. norms for which file has been moved for approval of the Ministry, as decided vide File No.CARA-PA019/1/2016-Accounts in e-office on 23/03/2018.
Item 19: Reallocation of funds in different expenditure heads of CARA.	This was agreed to in-principle during the last Steering Committee meeting and the same would be placed before the Steering Committee after closing of the accounts for the Financial Year 2017-18 for its approval, before it is placed for audit of CA&G.

Agenda Items and Decisions (Administration, Accounts & Financial Matters)

Agenda Item 1 (Item No.12 of last SC Meeting): Ex-post facto Approval for extension of contract period towards service of Security Guards in CARA office and approval for provisioning of services for one year, through GeM.

16. CEO CARA informed the Committee that the Annual contract for providing the service of Security Guards in CARA office was given to M/s. Supervision Secure Services Pvt. Ltd., New Delhi for a period of 11 (eleven) months w.e.f. 01/12/2016 to 31/10/2017. This was approved by the Steering Committee in its meeting dated 27/12/2016. The contract expired on 31/10/2017 and contract was extended for further period of six months upto 30/04/2018. Fresh tender for the above purpose was delayed as it had

to be done through GeM as per the new GFR, 2017, which wasn't fully operational. Hence ex post facto approval for extension of the contract by six months with same terms & conditions was sought from the Steering Committee. Further, for provisioning of services of Security Guards in CARA w.e.f. 1st May, 2018, the same has been undertaken through GeM following the due process as per the GFR, 2017. Approval of the Steering Committee, for the new contract for one year w.e.f. 01.05.2018 was solicited with M/s.Gaurav Enterprises, Meet Nagar, Delhi at a total cost of Rs.15,90,420/05.

Decision:

17. *Approved as CEO CARA confirmed that due process as per GFR, 2017 has been followed.*

Agenda Item 2 (Item No.13 of last SC Meeting): Ex-post facto Approval for extension of contract period towards service of House Keeping for premises of CARA office and approval for provisioning of services for one year w.e.f. 1st April, 2018 through fresh tender.

18. CEO CARA apprised the Committee that the Annual contract for providing the service of House Keeping for premises of CARA office was given to M/s. Supervision Secure Services Pvt. Ltd., New Delhi for a period one year w.e.f. 01/12/2016 to 30/11/2017. This was approved by the Steering Committee in its meeting dated 27/12/2016. The contract has expired on 30/11/2017 and contract has been extended for further period of four months upto 31/03/2018 and further extended by another one month upto 30/04/2018 as per the provisions of the contract. However, fresh tender has been done as per GFR and three bids have been received. The fresh contract for one year with the L1 vendor M/s RBS Enviro Projects India, Ghaziabad, at the total of Rs.7,04,265/84 has to be executed w.e.f. 1st May, 2018. Therefore, Ex-post facto approval of the Steering Committee for extension of contract for house-keeping services for CARA office with M/s. Supervision Secure Services Pvt. Ltd., New Delhi for a period of five months and approval for provisioning of services for one year w.e.f. 1st May,

2018 with M/s. RBS Enviro Projects India, Ghaziabad (L1 vendor) was solicited.

Decision:

19. *Approved as CEO CARA confirmed that due process as per GFR, 2017 has been followed.*

Agenda Item 3 (Item No.14 of last SC Meeting): Ex-post facto Approval for extension of contract period towards providing the Technical Staff for CARINGS project of CARA and approval for fresh contract w.e.f. 1st June, 2018 after following the due procedure as per GFR, 2017.

20. The Annual contract for providing the Technical Staff for CARINGS Project of CARA was given to M/s. R. V. Solutions Pvt. Ltd., Noida for a period one year w.e.f. 01/03/2017 to 28/02/2018. The contract expired on 28/02/2018 and has been extended for further period of 03 (three) months upto 31/05/2018, as per the provisions of the contract. CEO CARA informed that the requirement of Technical Staff has already been approved. Budgeting has been done and T1L1 Vendor has been selected by a Committee comprising of NIC representatives, following due provisions of GFR. He also informed that Technical Staff for CARINGS is selected by NIC, through the contracted outsourced vendor. Therefore, Ex-post facto approval of the Steering Committee, for further extension of contract with M/s R. V. Solutions Pvt. Ltd., Noida by 03 (three) months, for providing the Technical Staff for CARINGS Project of CARA, was solicited. Further approval for concluding the contract for the above-mentioned purpose with M/s Luminous Infoways Pvt. Ltd., New Delhi (selected vendor after following due procedure as per GFR) for a period on one year w.e.f. 01/06/2018, was solicited.

Decision:

21. *Approved.*

Item No. 4: Ratification of Purchase of Computers and Desktops under Plan Head.

22. CEO CARA informed the Committee that during the financial year 2016-17, CARA has procured 12 Desktop Computers for an amount of Rs.6,18,000/- and another 08 Desktop computers for an amount of Rs.4,57,512/- through limited tender process for the personnel and consultants involved in programme & CARINGS Project of CARA under the Sub Head ICT CARINGS (Plan Head) for which CEO CARA was the CFA under the delegated powers. The computers were purchased in light of the renovation & expansion of office for CARINGS application as all the CARINGS staff were shifted to CARA and full complement of Program Support Staff and Programmers were engaged. However, the expenditure was booked by the DDO inadvertently under a different Sub-head i.e. Computer & Peripherals (Plan Head). Stock has been taken in the Fixed Assets/Stock Register.

23. As per the Service Bye Laws of CARA (Schedule-I at S.No.20), the Secretary/CEO,CARA is competent to sanction only upto Rs.1 Lakh and Steering Committee of CARA has full powers for hire & purchase of computers and software (including Website upgradations expenses) under the Sub-head Computer & Peripherals in the Plan Head. C&AG during the test audit has directed to regularise this expenditure by taking approval of the Steering Committee. Hence, the Steering Committee may give post facto approval for ratification of the purchase of Computer and Desktops booked under the Sub-head Computer & Peripherals under the Plan Head.

Decision:

24. *Approved.*

Item No.5: Any other item with the approval of Chairperson

A. Dissemination of Video Spots Through UFO in the Movie Halls

25. CEO CARA briefed about dissemination of video spots through UFO

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in the Movie Halls during the last Financial Year and expressed that there will be paucity of funds during the current Financial Year as the BE approved is Rs.9.00 crore only against the proposal of Rs.12.00 crore. Ms. Samiha Grewal proposed that on-line advocacy be explored as it would be cost effective with directed reach. *The Committee advised to explore this proposal it through Carat Media Services India Pvt Ltd, empanelled Agency of MWCD.*

B. Single Female PAP in Live-in Relation with a Male in USA.

26. CEO CARA informed about a case of a single female PAP in live-in relation with a male in USA, whose Home Study and Psychological Assessment Reports are positive and decision for accepting her application is pending. NOC Committee of CARA has recommended this case to be discussed in Steering Committee as there are few other similar cases pending for approval.

27. *After discussion, Ms. Kiran Singh, the Legal Member of the Committee informed that since the relation between the two parents is not stable and the fact that she suppressed the information that she is in live-in relation with someone at the time of registration (this came into fore at the time of Home Study), she may not be suitable for placing a child in adoption. The Committee Advised the Authority to be very careful while dealing with such matters and decided that children should be entrusted to a stable family only. Families under Live-in relationship were not considered under stable family definition.*

C. Proposal for Strengthening of CARA.

28. CEO CARA briefed the Steering Committee on the fresh strengthening proposal for CARA made in consultation with the Ministry. The details of the same presented to the Committee is at **Annexure-IV**. It was proposed that regular staff strength be increased from sanctioned

strength of 27 to 37. Further, it was proposed to elevate the post of Member Secretary & CEO to Level 14 as per 7 CPC. It was proposed that Programme Division be headed by an officer of Level 13 as per 7 CPC and the Admin Division by an officer of Level 12 as per 7 CPC. It was also proposed that CARA being statutory body must have an IFD headed by an officer of Level 11 as per 7 CPC. Financial implication per annum for regular staff would require additional budget of Rs. 1.65 crore and for outsourced staff of Rs.0.83 crore.

29. *The Committee concurred with the proposal and recommended that the same be immediately moved to the Ministry for further processing for its approval.*

D. Re-constitution of Advisory Committee of CARA.

30. Adoption Advisory Committee for Central Adoption Resource Authority was constituted by MWCD at the national level vide its OM dated 12th April 2016 (**Annexure-V**) to promote adoption of orphan, abandoned and surrendered children in the country. The Committee comprised of a Chairperson, Members and a Member Secretary, Ex-officio Administrative officer of CARA. The mandate of the Committee is to streamline the adoption process interalia and to :

- a. provide suggestions for adoption within the frame work of the norms and principles as laid down in Adoption Guidelines/Regulations notified by Govt. of India from time to time;
- b. identify current and emerging issues; and
- c. support CARA and SARA in the implementation of the adoption programme, including advocacy, with an overall objective of increasing the number of Adoption in the country.

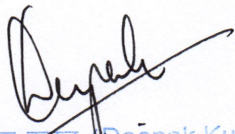
31. Advisory Committee of CARA has been re-constituted by the Ministry of Women and Child Development vide OM No. CW-II-26/9/2016-CW-II dated 15.02.2018 (**Annexure-VI**) with 12 members and one Member

Secretary (Ex-officio Administrative Officer of CARA). This was for information of the Committee. Further, the Committee was apprised of the direction of the Hon'ble Minister, given during a meeting on 03 May 2018, wherein it was decided to expand the Advisory Committee by including more Members to represent the States. Steering Committee was intimated that the proposed list of additional Members for the Advisory Committee is under process in the Ministry.

32. *It was decided that the meeting of the Advisory Committee would be scheduled in June 2018 after notification of additional Members to the Committee.*

33. The meeting was concluded with a Vote of thanks to the Chair.

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
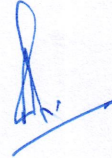
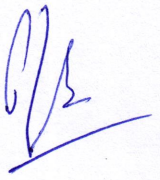


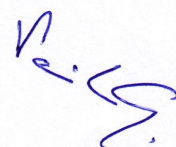

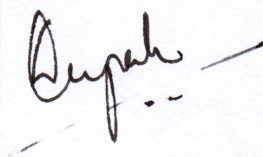
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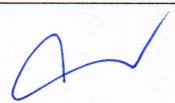
Fourteenth (14th) Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 10th May, 2018 at 02:30 p.m. in the Conference Room of MWCD, Room No. 602, 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

ATTENDANCE SHEET



S.No.	Name & Designation	Position	Signature
1.	Shri Rakesh Srivastava Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Chairperson (Ex-officio)	
2.	Ms. Aastha Saxena Khatwani Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Member (Ex-officio)	
3.	Sh. Ali R. Rizvi Additional Secretary & Finance Advisor Ministry of Information & Broadcasting, Government of India, Shastri Bhawan, New Delhi <i>PUSHPA BISHT DS (Fik)</i> Officiating Charge of Ms. M.R. Tshering Joint Secretary & Finance Advisor Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Member (Ex-officio)	
4.	Shri Lahuraj Mali Commissioner, Women and Child Development, Government of Maharashtra, Pune, Maharashtra (Representing SARA, Maharashtra)	Member	

5.	Smt. Viziendira Boyi Director, Women Development & Child Welfare, Government of Telangana, Hyderabad, Telangana (Representing Sishu Griha, a SAA run by WCD Deptt., Government of Telangana)	Member	
6.	Ms. Gitashree Adhikari Karuna W.B. Women and Children Welfare Society, Howrah, West Bengal (Representing SAA recognized by Government of West Bengal)	Member	
7.	Shri Avinash Kumar O-51, Nivedita Kunj, Sector - 10, R.K. Puram, New Delhi (Adoptive Parent)	Member	
8.	Ms. Samiha Grewal J-231, 1st Floor, Saket, New Delhi (Adoptee)	Member	
9.	Smt. Kiran Singh 201-A, Dell Block, 1/2, Vaibhav Khand, Indira Puram, Ghaziabad, Uttar Pradesh (Advocate)	Member	
10.	Shri Deepak Kumar Chief Executive Officer / Secretary, Central Adoption Resource Authority West Block – 8, R.K. Puram, New Delhi	Member Secretary	

SPECIAL INVITEE :

S.No.	Name & Designation	Position	Signature
1.	Shri Ajay Tirkey Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	---	



09-05-18

**Meeting of Steering Committee of CARA on
10th May 2018**

Adoption Statistics

Central Adoption Resource Authority
 Ministry of Women & Child Development
 Government of India

ADOPTION STATISTICS for the Financial Year(2017-2018) (01-04-2017 to 31-03-2018)		
IN-Country		No. of Adoptions
Normal OAS Children		3168
Special Need OAS Children		46
Total OAS Children		3214
Relative Adoption		54
Step Parents Adoption		8
Total In- Country		3276
Inter-Country		No. of Adoptions
Normal OAS Children		284
Special Need OAS Children		355
Total OAS Children		639
Relative Adoption+ Direct Adoption		12
Total Inter Country		651
Total In-Country Adoptions	Total Inter-Country Adoptions	Grand Total Adoption(2017-2018)
3276	651	3927


 दीपक कुमार / Deepak Kumar
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Summary of SAAs as on 09th May 2018

Children in Home	5538
Foster Care	1945
Available for Adoption	2205
Special Needs Children(SNC)	1057
Children Referred	110
Waiting For NOC	124

Parents waiting list (In-country)	20698
Parents waiting list (Inter-country)	884

Adoption during financial year 2018-2019 as on May 09 ,2018

	Adoption by RIs & NRIs			Adoption by OCI & Foreigners	Grand Total
	No. of Children	No. of Children	Total	No. of Children	[E=C+D]
		whose NOC has been issued (NRI)		whose NOC has been issued	Grand Total E = C +D
	in Foster Care		[C=A+B]		
Previous Quarter	[A]	[B]		[D]	
April 2018- Jun 2018	301	8	309	55	364
Current Quarter					
Apr-18	249	4	253	45	298
May-18	52	4	56	10	66
Current Month					
01-07 May 2018	43	4	47	10	57
08-09 May 2018	9	0	9	0	9
Relative/Step Children Adoption	2	-	2	1	3
Total	303	8	311	56	367

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Court Order Pendency as on 5th March 2018						
S.No	State/UTs	2-4 (Months)	4-6 (Months)	6-12 (Months)	Beyond 1 Year	Total
1	Andaman & Nicobar UT	0	0	0	0	0
2	Andhra Pradesh	2	0	2	3	7
3	Arunachal Pradesh	0	0	0	0	0
4	Assam	9	0	0	0	9
5	Bihar	11	18	23	31	83
6	Chandigarh UT	1	0	0	0	1
7	Chhattisgarh	10	0	4	2	16
8	Dadra & Nagar Haveli UT	0	0	0	0	0
9	Daman and Diu UT	0	0	0	0	0
10	Delhi	1	5	0	0	6
11	Goa	0	1	0	0	1
12	Gujarat	10	0	0	1	11
13	Haryana	3	0	0	0	3
14	Himachal Pradesh	1	1	0	0	2
15	Jammu and Kashmir	0	0	0	0	0

S.No	State/UTs	2-4 (Months)	4-6 (Months)	6-12 (Months)	Beyond 1 Year	Total
16	Jharkhand	0	2	8	4	14
17	Karnataka	14	4	5	2	25
18	Kerala	0	1	4	1	6
19	Lakshadweep UT	0	0	0	0	0
20	Madhya Pradesh	2	1	2	4	9
21	Maharashtra	46	10	9	5	70
22	Manipur	2	0	0	0	2
23	Meghalaya	4	2	4	0	10
24	Mizoram	0	0	0	0	0
25	Nagaland	0	0	0	0	0
26	Odisha	31	14	24	17	86
27	Puducherry UT	0	0	0	0	0
28	Punjab	4	3	0	0	7
29	Rajasthan	11	9	9	3	32
30	Sikkim	1	1	2	0	4
31	Tamil Nadu	11	15	19	4	49
32	Telangana	1	0	0	3	4
33	Tripura	1	2	2	0	5
34	Uttar Pradesh	13	10	9	14	46
35	Uttarakhand	0	0	0	0	0
36	West Bengal	45	9	46	40	140
	Total	234	108	172	134	648


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SAA - CCI Linkage (as on 09th May 2018)					
S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
1	Andhra Pradesh (13 Districts & 14 SAAs)	18	50	2	48
2	Arunachal Pradesh (20 Districts & 2 SAAs)	0	0	0	0
3	Assam (33 Districts & 22 SAAs)	30	320	24	296
4	Bihar (38 Districts & 23 SAAs)	7	34	2	32
5	Chandigarh (1 District & 1 SAA)	0	0	0	0
6	Chhattisgarh (27 Districts & 11 SAAs)	20	131	4	127
7	Delhi (11 Districts & 12 SAAs)	39	449	6	443
8	Goa (2 Districts & 2 SAAs)	0	0	0	0
9	Gujarat (33 Districts & 18 SAAs)	4	5	1	4

S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
10	Haryana (22 Districts & 3 SAAs)	10	62	6	56
11	Himachal Pradesh (12 Districts & 01 SAA)	4	6	0	6
12	Jammu & Kashmir (22 Districts & 0 SAAs)	0	0	0	0
13	Jharkhand (24 Districts & 8 SAAs)	0	0	0	0
14	Karnataka (30 Districts & 29 SAAs)	37	123	13	110
15	Kerala (14 Districts & 18 SAAs)	5	23	20	3
16	Madhya Pradesh (51 Districts & 38 SAAs)	31	350	11	339
17	Maharashtra (36 Districts & 63 SAAs)	15	79	3	76
18	Manipur (09 Districts & 09 SAAs)	1	2	0	2
19	Meghalaya (11 Districts & 06 SAAs)	2	3	0	3


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S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
20	Mizoram (08 Districts & 07 SAAs)	5	14	3	11
21	Nagaland (11 Districts & 04 SAAs)	2	2	1	1
22	Odisha (30 Districts & 24 SAAs)	54	408	48	360
23	Pondicherry UT (04 Districts & 04 SAAs)	3	12	0	12
24	Punjab (22 Districts & 09 SAAs)	9	23	7	16
25	Rajasthan (33 Districts & 36 SAAs)	2	5	3	2
26	Sikkim (4 Districts & 4 SAAs)	0	0	0	0
27	Tamil Nadu (32 Districts & 16 SAAs)	19	58	2	56
28	Telangana (31 Districts & 11 SAAs)	3	8	1	7

S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
29	Tripura (08 Districts & 09 SAAs)	4	14	0	14
30	Uttar Pradesh (75 Districts & 29 SAAs)	2	11	0	11
31	Uttarakhand (13 Districts & 08 SAAs)	1	5	0	5
32	West Bengal (23 Districts & 23 SAAs)	18	70	0	70
Total		345	2267	157	2110

Source : CARINGS


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ADOPTION STATISTICS FOR THE MONTH OF APRIL-2018											
S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
1	Andaman and Nicobar Island	0	0	0	0	0	0	0	0	0	0
2	Andhra Pradesh	126	5	6	4	1	7	2	9	19	8
3	Arunachal Pradesh	3	0	6	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
4	Assam	60	37	34	14	2	12	1	13	21	1
5	Bihar	71	49	141	20	7	14	2	16	132	0
6	Chandigarh	7	10	10	12	0	0	0	0	2	0
7	Chhattisgarh	97	44	57	20	6	6	3	9	21	18
8	Dadar and Nagar Haveli	0	0	0	0	0	0	0	0	0	0
9	Daman and Diu	0	0	0	0	0	0	0	0	0	0


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S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
10	Delhi	63	65	186	25	14	6	2	8	2	12
11	Goa	17	1	10	1	2	0	0	0	0	3
12	Gujarat	48	7	65	7	18	10	2	12	17	8
13	Haryana	34	9	23	5	2	1	1	2	5	3
14	Himachal Pradesh	0	5	5	1	0	0	0	0	2	0
15	Jammu and Kashmir	0	0	0	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
16	Jharkhand	58	134	58	23	6	6	1	7	29	7
17	Karnataka	117	75	77	14	18	23	0	23	78	13
18	Kerala	42	0	50	6	10	13	1	14	24	0
19	Lakshadweep	0	0	0	0	0	0	0	0	0	0
20	Madhya Pradesh	333	91	133	43	58	8	5	13	35	7
21	Maharashtra	284	104	552	48	36	59	8	67	193	33


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S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
22	Manipur	6	36	5	1	1	0	0	0	0	0
23	Meghalaya	7	0	3	0	1	0	0	0	6	0
24	Mizoram	13	0	2	0	1	0	0	0	0	5
25	Nagaland	2	0	4	0	0	0	0	0	1	0
26	Orissa	307	8	109	20	12	15	7	22	104	26

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
27	Pondicherry	16	0	10	0	2	0	1	1	0	0
28	Punjab	39	8	32	1	9	3	0	3	10	2
29	Rajasthan	57	13	53	8	8	5	3	8	36	14
30	Sikkim	3	0	10	0	2	0	0	0	8	2
31	Tamilnadu	36	0	155	17	12	14	2	16	73	19


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S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption n Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
32	Telangana	163	176	40	22	8	32	3	35	47	6
33	Tripura	12	27	13	2	3	2	0	2	4	2
34	Uttar Pradesh	93	69	159	22	18	2	3	5	64	4
35	Uttaranchal	10	2	6	0	0	0	0	0	2	0
36	West Bengal	85	88	255	22	2	9	2	11	167	6
	Total	2209	1063	2269	358	262	247	49	296	1102	199

Relative and Step Children Adoption(1 st April 2017-09 th May 2018)				
S.No	State	In-Country Relative Adoption (2017-18)	Inter-country Relative Adoption+ Direct Adoption	Step children Adoption
1	Andaman and Nicobar Island	0	0	0
2	Andhra Pradesh	0	0+1	0
3	Arunachal Pradesh	0	0	
4	Assam	2	0	0
5	Bihar	0	1	0
6	Chandigarh	0	0	0
7	Chhattisgarh	0	0	0
8	Delhi	1	1	1
9	Goa	0	0	0
10	Gujarat	0	0	1
11	Haryana	4	1	0
12	Himachal Pradesh	0	0	0
13	Jammu and Kashmir	0	1	0


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Relative and Step Children Adoption				
S.No	State	In-Country Relative Adoption	Inter-country Relative Adoption	Step children Adoption
14	Jharkhand	0	0	1
15	Karnataka	2	2	0
16	Kerala	1	1	0
17	Madhya Pradesh	3	0	1
18	Maharashtra	3	0	2
19	Mizoram	28	0	0
20	Manipur	0	0	0
21	Meghalaya	1	0	0
22	Nagaland	0	0	0
23	Orissa	0	0	0
24	Pondicherry	0	0	0
25	Punjab	4	8+1	0
26	Rajasthan	0	0	0

Relative and Step Children Adoption				
S.No	State	In-Country Relative Adoption	Inter-country Relative Adoption +Direct Adoption	Step children Adoption
27	Sikkim	0	0	0
28	Tripura	0	0	0
29	Tamilnadu	5	0	0
30	Telengana	2	1	1
31	Uttar Pradesh	3	1	1
32	Uttaranchal	0	0	0
33	West Bengal	0	0	0
Total		58	19	8

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Appendix

**Action Taken Report (ATR) of 13th Meeting of Steering Committee of
Central Adoption Resource Authority (CARA) held on 23/03/2018**

Action Taken Report (ATR) on the decisions of the Steering Committee of CARA taken in the 13th Meeting held on 23rd March, 2018 were read out and confirmed by the Committee Members.

Discussion on Action Taken Report of the Meeting of Steering Committee held on 23/03/2018 :

Decisions of Steering Committee Meeting held on 23/03/2018	Action Taken Report
<p>Agenda Item 1: Issues and concerns related to resuming Inter-country adoption programme by Australia with India.</p> <p>Decision : CEO CARA apprised the members of the efforts undertaken to re-commence the Inter-country Adoption Programme with Australia as brought out in the Agenda. Further it was explained that the same hasn't progressed for the last one year despite CARA's effort by engaging with the Australian Central Authority and their Embassy in India. It was decided that this issue would be further pursued at the level of Ministry through MEA.</p>	<p>1. The Steering Committee through its meeting dated 23.3.2018 decided that, the issue related to resuming Inter-country adoption program by Australia with India would be further pursued at the level of Ministry through MEA. The same was informed to the AHC. Ms. Pooja Shrivastava, Team Leader, Immigration unit of Australian High Commission vide telecom conveyed that the matter has been put up to the Consular office for a Meeting to be arranged through Ministry of External Affairs (MEA) as per protocol. She had further requested for a formal letter through MEA. A letter in this regard is being sent to MWCD.</p>

	<p>2. As per the meeting held on 14.03.2018 with the Chief Immigration Officer of Australian High Commission, the individual pending cases have been taken up with the Australian High Commission on merit basis in each case including pipeline cases for further process, as per guiding principles of both countries and Adoption Regulation 2017.</p> <p>3. A couple of cases have moved forward and Department of Health & Human Services, Victoria, Australia had provided Article 17/c for one of the case of siblings and CARA had subsequently issued NOC to the children. However, registration of PAPs residing in Australia is still under hold.</p>
<p>Agenda Item 2: Requirement of Dispensation of the separate Psychological Assessment Report in Inter country Relative Adoption cases.</p> <p>Decision :</p> <p>Psychological Assessment Report has been made mandatory for the Inter-country PAPs since January 2018 for assessing their suitability. The proposal</p>	<p>1. The Steering Committee through its meeting dated 23.3.2018 decided that, the Requirement of Psychological Assessment Report in Inter-country Relative Adoption cases is mandatory for assessing the suitability of the Prospective Adoptive Parents for ensuring the wellbeing of the children being placed in adoption outside the country.</p>

of not making it mandatory for the Inter-country PAPs in Relative Adoption cases was discussed by the committee and it was felt that the same shall remain applicable for them as well for ensuring the wellbeing of the children being placed in adoption outside the country.

2. In this regard, a circular has been issued to all the Authorised Foreign Adoption Agencies and Central Authorities vide circular no. CARA-ICA012/3/2017 dated 09.05.2018 (**Annexure-A**). The same is also being uploaded at Circular Page on the website of CARA.

Agenda Item 3: Undertaking from a friend in case of single parent instead of a relative.

Decision :

After due deliberation it was decided that undertaking of relatives only be accepted for ensuring the best interests of the children being placed in adoption outside the country.

1. CARA has been receiving the queries at the Initial Registration case seeking exemption by allowing close friend undertaking in the case of single PAP proposing to adopt a child from India. In this regard, the Steering Committee in its meeting dated 23.3.2018 in the said matter of single parent undertaking, decided that an undertaking from a relative only can be accepted for ensuring the best interests of the child/children being placed in adoption outside the country.

2. Accordingly, circular has been issued to all the Authorised Foreign Adoption Agencies and Central Authorities vide circular no. CARA-ICA012/3/2017 dated 09.05.2018 (**Annexure-A**). The same is also being uploaded at Circular Page on the website of CARA.

Agenda Item 4: Rehabilitation of Indian children in Kuwait through adoption.

Decision :

Ambassador, Indian Embassy, Kuwait through his letter addressed the Secretary, MWCD had requested with regard to rehabilitation of two Indian children, who are in temporary custody with an Indian couple residing at Kuwait.

The brief of the case is that two children were born to a lady from Tamil Nadu, who was in Kuwait as domestic help. The birth of the children has been recorded with the Indian Embassy in Kuwait. The biological mother died leaving behind the two children and the Embassy placed them with an Indian couple, without any biological children of their own, on 04 Nov 2016. The husband of the biological mother also resides in Kuwait and is married to another woman. As reported by the Indian Embassy, the biological father has disowned these children, who are currently placed with the Indian parents by the Indian Embassy.

The Indian Embassy in Kuwait tried to locate the family of the biological

1. The Embassy of India, Kuwait had sought clarification/advice in the matter related to rehabilitation of two children of late. Smt. Mastanamma Phatan, presently in custody of an Indian couple Mr. Balakrishnan Rajendran and Mrs. Uma Maheshwari.

2. The decision of the Steering Committee is quoted underneath:

(i) Based on the facts of the case and recommendation of the Indian Embassy, it was decided that the Indian Embassy in Kuwait may officially declare them foster parents, in the best interests of the children, as the children are being fostered by them for over an year. This becomes important as the children have been looked after by the family in Kuwait and it would be detrimental to the interests of the children to uproot them from the family in Kuwait and bring them back in institutional care in India and further explore their rehabilitation once again.

(ii) It was noted that in case of Adoptions, the Indian Embassy is mandated to discharge the responsibilities abroad as defined under Regulation 40 of the Adoption

mother in India, through Collector and District Magistrate, YSR District Kadapa, Andhra Pradesh but was informed that the family was extremely poor and the condition of the maternal grandmother of the children is precarious, as she is mentally unsound.

Further, the parents fostering the children in Kuwait have requested that they be permitted to adopt the children as they have been looking after them for the last one year and are constrained to stay in Kuwait till the children are given to them legally.

This has resulted in a peculiar situation, where the rehabilitation of the Indian children in a foreign country needs to be undertaken through our Embassy, which is the extension of our government abroad. It is pertinent to mention that there are no laws pertaining to adoption in Kuwait and it is incumbent upon the Government of India to consider rehabilitation of children as per our laws.

Based on the facts of the case and recommendation of the Indian Embassy, it was decided that the Indian Embassy in Kuwait may officially declare them foster parents, in the best interests of

Regulations, 2017. As such it was decided that the Embassy at Kuwait may be requested to discharge the responsibilities vested with the Child Welfare Committee under Section 44 of the JJ Act, 2015, being the extension of the Government of India abroad. Further it was also decided that the assessment of the family and their inspection may be carried out by the Embassy in accordance to Rule 23 of the Model JJ Rule, 2016. It was also decided that the family's request for adopting the children may be considered after they have fostered the children for five years in accordance to Rule 44 (1) (v) of the Model JJ Rules, 2016.

(iii) It was also decided that the instant case shall not be taken as precedence, in future, and shall be a stand-alone case in view of peculiarity of the situation.

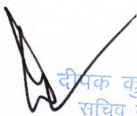
(iv) The passport of the children may be considered by the Embassy in consultation with the MEA."

3. The letter communicating the same to the Embassy of India, Kuwait is approved by CEO, CARA vide Letter No. CARA-IC012/2/2017-(I/C)

the children, as the children are being fostered by them for over an year. This becomes important as the children have been looked after by the family in Kuwait and it would be detrimental to the interests of the children to uproot them from the family in Kuwait and bring them back in institutional care in India and further explore their rehabilitation once again.

It was noted that in case of Adoptions, the Indian Embassy is mandated to discharge the responsibilities abroad as defined under Regulation 40 of the Adoption Regulations, 2017. As such it was decided that the Embassy at Kuwait may be requested to discharge the responsibilities vested with the Child Welfare Committee under Section 44 of the JJ Act, 2015, being the extension of the Government of India abroad. Further it was also decided that the assessment of the family and their inspection may be carried out by the Embassy in accordance to Rule 23 of the Model JJ Rule, 2016. It was also decided that the family's request for adopting the children may be considered after they have fostered the children for five years in accordance to Rule 44 (1) (v) of the Model JJ Rules, 2016.

dated 09/05/2018 (**Annexure-B**) and is under consideration to be issued.


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सचिव कारा / Secretary CARA
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नई दिल्ली / New Delhi-110066

<p>It was also decided that the instant case shall not be taken as precedence, in future, and shall be a stand-alone case in view of peculiarity of the situation.</p> <p>The passport of the children may be considered by the Embassy in consultation with the MEA.</p>	
<p>Agenda Item 5: Ambiguity in Juvenile Justice (Care and Protection of Children) Act 2015 as observed by the Hon'ble High Court of Madhya Pradesh at Jabalpur and directions given in order dated 12/02/2018.</p> <p>Decision :</p> <p>The Agenda Item was renamed as "Directions of Hon'ble High Court of Madhya Pradesh at Jabalpur vide order dated 12/02/2018 in Civil Revision No. 258/2017." Details placed by CEO CARA was discussed threadbare in the light of Memo dated 20.3.18 of Member of JJ Committee of the High Court of MP, received through email on 21 Mar 2018. It was decided that the submission of Steering Committee, as at Annexure III, shall be communicated by the Ministry.</p>	<p>Annexure-III has been submitted to the JJ Committee of the High Court of MP by the Ministry.</p>
<p>Agenda Item 6: Action against the SAA UDAAN for numerous and</p>	<p>Inquiry by the Committee has commenced with the first meeting</p>

<p>persistent illegal activities reported and flouting Regulations with impunity for which Show Cause Notices have been issued but not responded to till date.</p> <p>Decision :</p> <p>Since, this issue was linked to the Agenda Item 5, it was decided that this issue would be dealt by the Ministry independently. A committee chaired by JS (ASK) with Kiran Singh (Legal Member of Steering Committee) and an officer not less than Joint Director from DWCD, Government of MP was constituted for having a de-novo inquiry in the matter. US(RK) was appointed as the presenting officer for the inquiry.</p>	<p>held on 8th May, 2018.</p>
<p>Agenda Item 7: Request for giving priority to the North-Eastern PAPs by referring children of their States initially to them for a period of 30 days.</p> <p>Decision :</p> <p>This agenda would be moved on file to the Ministry for examining the issue being a policy decision.</p>	<p>The file is being moved to the Ministry for examination.</p>
<p>Agenda Item 8: Provisioning of “Third Gender/ Transgender” Category to be introduced in the</p>	<p>The file is being moved to the Ministry.</p>

<p>child admission/ registration on CARINGS.</p> <p>Decision :</p> <p>This agenda would be moved on file to the Ministry for examining the issue being a policy decision.</p>	
<p>Agenda Item 9: Provisioning of “separated” Category in the parents online registration on CARINGS.</p> <p>Decision :</p> <p>This agenda would be moved on file to the Ministry for examining the issue being a policy decision.</p>	<p>The file is being moved to the Ministry.</p>
<p>Agenda Item 10: Approval for hosting the newly developed CARA website, after its Security Audit.</p> <p>Decision :</p> <p>The newly developed website could not be shown to the members and the same has been temporarily hosted for perusal of the members on www.cara.org.in. The members may give their suggestions by 15 Apr 2018 after which the security audit of the same would be carried out before it is hosted on the NIC server.</p>	<p>The website was shared with all the members of the Steering committee and their suggestions/comments were received and incorporated. The suggested changes and Action taken is attached in Annexure-C.</p> <p>The website was also audited for Security by The AKS Information Technology Service Pvt Ltd. and pointed six issues to be resolved before it may be launched on nic server. Three issues are resolved in house and rest of the issues are being worked upon and will be resolved at the earliest.</p>

Agenda Item 11: Suggestions received from Mr. Avinash Kumar, Member, Steering Committee of CARA.

Decision :

On the first point of the downgrading of the seniority of the PAPs on refusal, it was explained by the CEO CARA that it was as per the Adoption Regulations, 2017. Further recommendation of Mr Avinash Kumar to have a mailbox for seeking suggestions from the public on the issues related to proposed amendments in the Regulations was accepted.

On the status of compliance of the Supreme Court order, JS (ASK) gave an update on the review being taken by the Ministry through the State Governments. Further CEO CARA gave the details of the CCI linkages with the SAA and the number of children from the CCIs registered in CARINGS (Annexure II refers).

As far as the Health Insurance of the children were concerned, it was informed that CARA had approached various Insurance Agencies. However no offer could be received, as, probably, the children's health insurance is always

Being incorporated in the new website.

For information only.


Being taken up by the Ministry with the help of Ministry of Health.

linked with the parents' health insurance. It was therefore that the possibilities may be explored by the Ministry in consultation with the Ministry of Health for having customised health plan for the children in the institutions.	
Agenda Item 12: Ex-post facto Approval for extension of contract period towards service of Security Guards in CARA office and approval for provisioning of services for one year, through GeM. Decision : This was deferred for the next meeting.	This has been taken as Agenda Item for the 14 th Meeting of the Steering Committee.
Agenda Item 13: Ex-post facto Approval for extension of contract period towards service of House Keeping for premises of CARA office and approval for provisioning of services for one year w.e.f. 1st April, 2018 through fresh tender. Decision : This was deferred for the next meeting.	This has been taken as Agenda Item for the 14 th Meeting of the Steering Committee.
Agenda Item 14: Ex-post facto Approval for extension of contract period towards providing the Technical Staff for CARINGS	This has been taken as Agenda Item for the 14 th Meeting of the Steering Committee.

<p>project of CARA and approval for fresh contract w.e.f. 1st June, 2018 after following the due procedure as per GFR, 2017.</p> <p>Decision :</p> <p>This was deferred for the next meeting.</p>	
<p>Agenda Item 15: Extension in tenure of 03 Consultants for further period of one year or till the requirement is approved, whichever is earlier.</p> <p>Decision :</p> <p>This was for the information of the Steering Committee.</p>	Informed.
<p>Agenda Item 16: Extension of tenure of 05 Programme Support Staff & 02 Service Support Staff in CARA as fresh contract for the period of one year or till the requirement is approved, whichever is earlier.</p> <p>Decision :</p> <p>This was for the information of the Steering Committee.</p>	Informed.
<p>Agenda Item 17: Reliving of Dr. Jagannath Pati, Joint Director for deputation to NCPCR.</p>	Informed.

<p>Decision :</p> <p>This was for the information of the Steering Committee.</p>	
<p>Agenda Item 18: Investment of fund available against provision of Gratuity and Leave Salary.</p> <p>Decision :</p> <p>The detail as given in the agenda was explained to the members. However, JS&FA recommended that this may be moved on file for examining by the Ministry.</p>	<p>It has been moved vide File No. – CARA-PA019/1/2016-Accounts in e-office on 23/03/2018.</p>
<p>Agenda Item 19: Reallocation of funds in different expenditure heads of CARA.</p> <p>Decision :</p> <p>This was agreed to in principle as the same would be placed before the Steering Committee after closing of the accounts for the Financial Year 2017-18 for its approval, before it is placed for audit of CA&G.</p>	<p>Noted for compliance.</p>
<p>Agenda Item 20: Any other item with the approval of Chairperson.</p> <p>Decision :</p> <p>There wasn't any other agenda. Meeting</p>	<p>No action required.</p>

ended with a Vote of thanks to the
Chair.


दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
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Wes. Block-8, Wing-4, 1st Floor, R. K. Pur
नई दिल्ली / New Delhi-110068



Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



CARA-ICA012/3/2017

No.....

09.05.2018

Date.....

CIRCULAR

Sub: Amendment in Home Study Report (HSR) format for incorporating the Psychological Evaluation Report in Inter-country Relative Adoption cases & Undertaking from the relative in case of Single PAP.

To
All Authorised Foreign Adoption Agencies (AFAAs)

Dear AFAA,

Kindly refer to this Office Circulars of even no. dated 27.11.2017 and 20.12.2017 regarding Amendment in the Home Study Report (HSR) format for incorporating the Psychological Evaluation of the Prospective Adoptive Parents (PAPs) desiring to register on CARINGS for adopting a child from India.

2. It is to clarify that Psychological Evaluation shall be required for all cases of Inter-country PAPs including Relative Adoption cases, in order to ensure the well being of the children being placed in adoption outside the country. Hence, all the cases of Inter-country Relative Adoption where the Home Study has already been completed, the separate report on Psychological Assessment of the PAPs shall also be provided. In the fresh and ongoing cases the report has to be furnished/ uploaded in CARINGS as an annexure to the Home Study Report (HSR).

3. Further, reference is made to Schedule VI [2(15)] of the Adoption Regulations, 2017 regarding undertaking from the relative in case of Single PAP which is required to be uploaded in CARINGS at the time of Initial Registration of PAP. CARA is receiving queries at the Initial Registration stage, seeking exemption in this regard by allowing close family friend's undertaking in the case of single PAP proposing to adopt a child from India. In this context, it is to clarify that the undertaking from the relative of a single registered PAP is mandatory for ensuring the best interest of child/children being placed in adoption outside the country.

4. This is issued based on decision of the Steering Committee of CARA in its meeting dated 23.03.2018.

Saraswathi
(C. Saraswathi)
(Deputy Director, CARA)

Copy to:-

1. All Central Authorities (CAs) – for information
2. Indian Diplomatic Mission (IDMs) and Govt. Departments wherever applicable for information.
3. CW Section-II, MWCD, New Delhi – for information.

C. SARASWATHI
Deputy Director-CARA
Ministry of Women & Child Development
West Block-8, Wing-2, 2nd Floor,
R.K. Puram, New Delhi-110066

CARA-ICA012/2/2017-(I/C)

09.05.2018

To,
The Ambassdor
Embassy of India
Diplomatic Enclave,
Arabian Gulf Street,
P.O. Box 1450, Safat-13015,
Kuwait
E-mail: amboffice@indembkwt.org

Sub: Rehabilitation of Indian Children in Kuwait through adoption- reg.

Ref.: DO Letter from the Ambassdor of Kuwait addressed to the Secretary, Ministry of Women & Child Development vide no. Kuw/CW/411/11(i)/2015 dated 07.08.2017.

Please refer to above cited subject regarding rehabilitation of two children of late. Smt. Mastanamma Phatan, presentl in custody of an Indian couple Mr. Balakrishnan Rajendran and Mrs. Uma Maheshwari. The Embassy had sought clarification/advice in the above matter.

2. The matter has been placed before the Steering Committee of CARA in its meeting held on 23.03.2018 for the rehabilitation of these children. The decision of the Steering Committee is quoted underneath:

"(i) Based on the facts of the case and recommendation of the Indian Embassy, it was decided that the Indian Embassy in Kuwait may officially declare them foster parents, in the best interests of the children, as the children are being fostered by them for over an year. This becomes important as the children have been looked after by the family in Kuwait and it would be detrimental to the interests of the children to uproot them from the family in Kuwait and bring them back in institutional care in India and further explore their rehabilitation once again.

(ii) It was noted that in case of Adoptions, the Indian Embassy is mandated to discharge the responsibilities abroad as defined under Regulation 40 of the Adoption Regulations, 2017. As such it was decided that the Embassy at Kuwait may be requested to discharge the responsibilities vested with the Child Welfare Committee under Section 44 of the JJ Act, 2015, being the extension of the Government of India abroad. Further it was also decided that the assessment of the family and their inspection may be carried out by the Embassy in accordance to Rule 23 of the Model JJ Rule, 2016. It was also decided that the family's request for adopting the children may be considered after they have fostered the children for five years in accordance to Rule 44 (1) (v) of the Model JJ Rules, 2016.

(iii) It was also decided that the instant case shall not be taken as precedence, in future, and shall be a stand-alone case in view of peculiarity of the situation.

(iv) The passport of the children may be considered by the Embassy in consultation with the MEA."

3. The JJ Act, 2015, JJ Model Rules 2016 & Adoption Regulation, 2017 are available on CARA website (cara.nic.in) at Act & Regulations page for your reference. The Embassy can initiate further course of action as per the above decision.

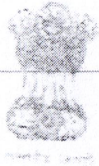
(Deepak Kumar)
(Member Secretary & CEO, CARA)

Contd...2/

Copy to:-

1. PPS to the Secretary, Ministry of Women & Child Development, Room No. 601 A Wing, 6th Floor, Shastri Bhawan.
2. CW Section-II, Ministry of Women & Child Development, New Delhi.

(Deepak Kumar)
(Member Secretary & CEO, CARA)



Proposed Organisation Chart of CARA



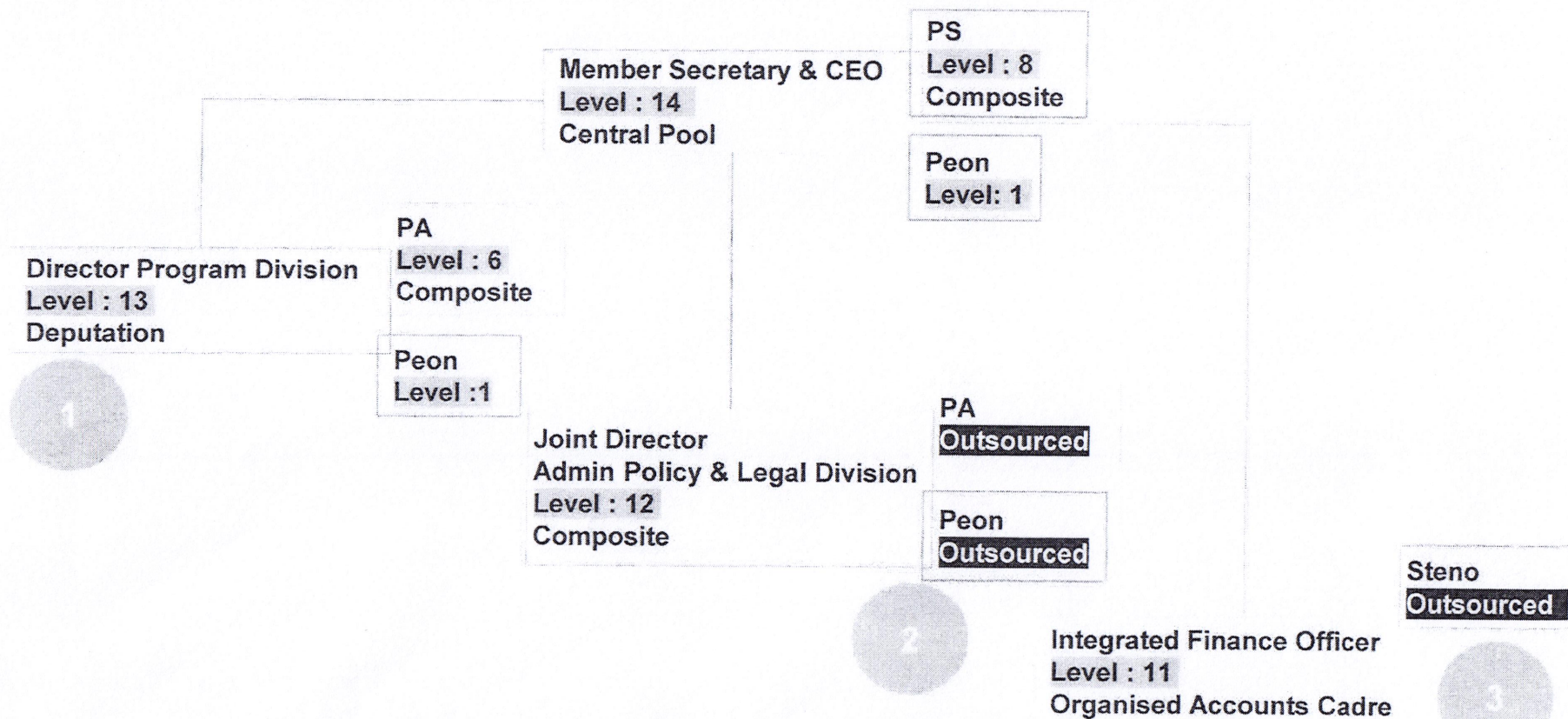
Statutory body under Ministry of Women and Child Development



Towards a new dawn

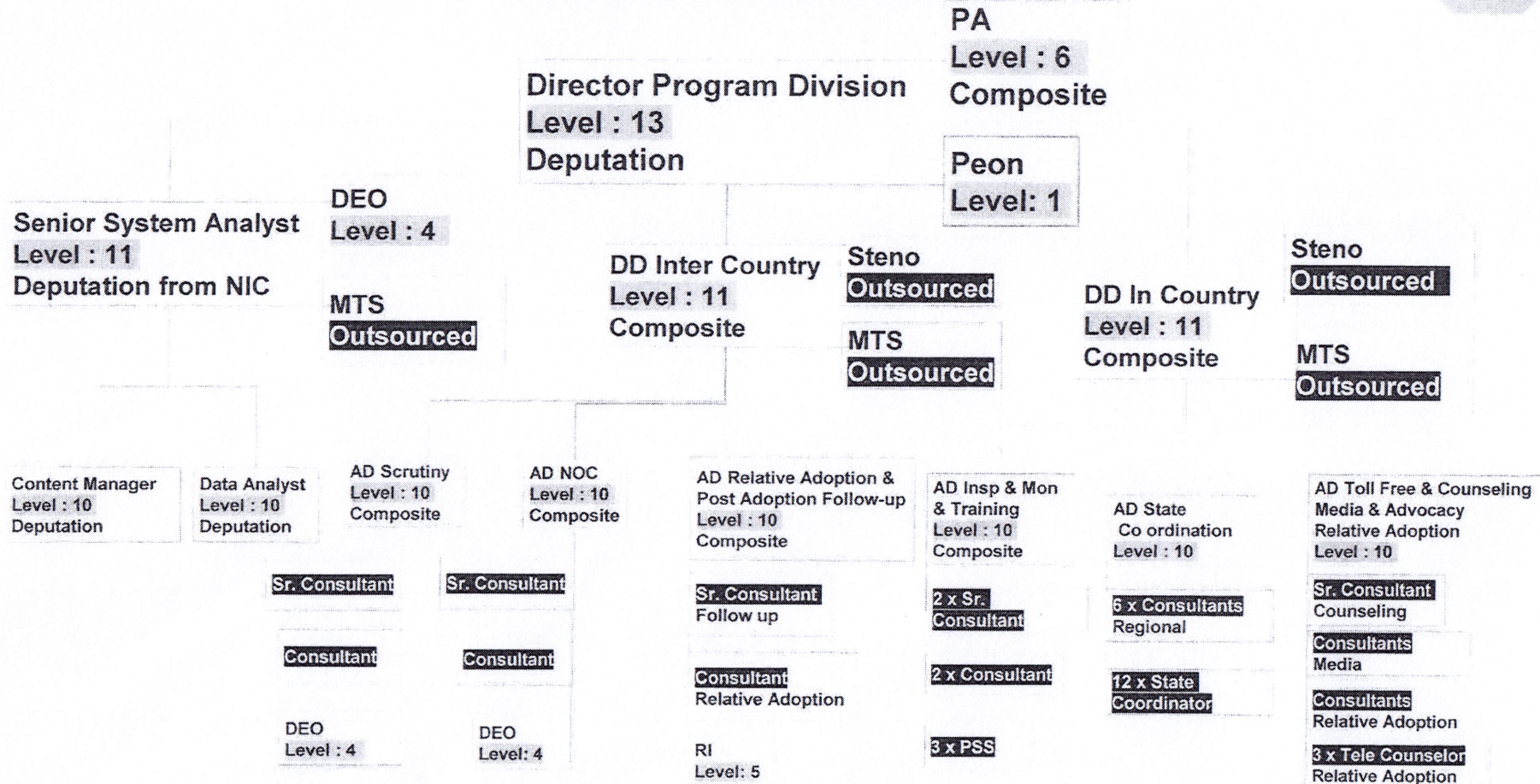
दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
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Proposed Divisions in CARA



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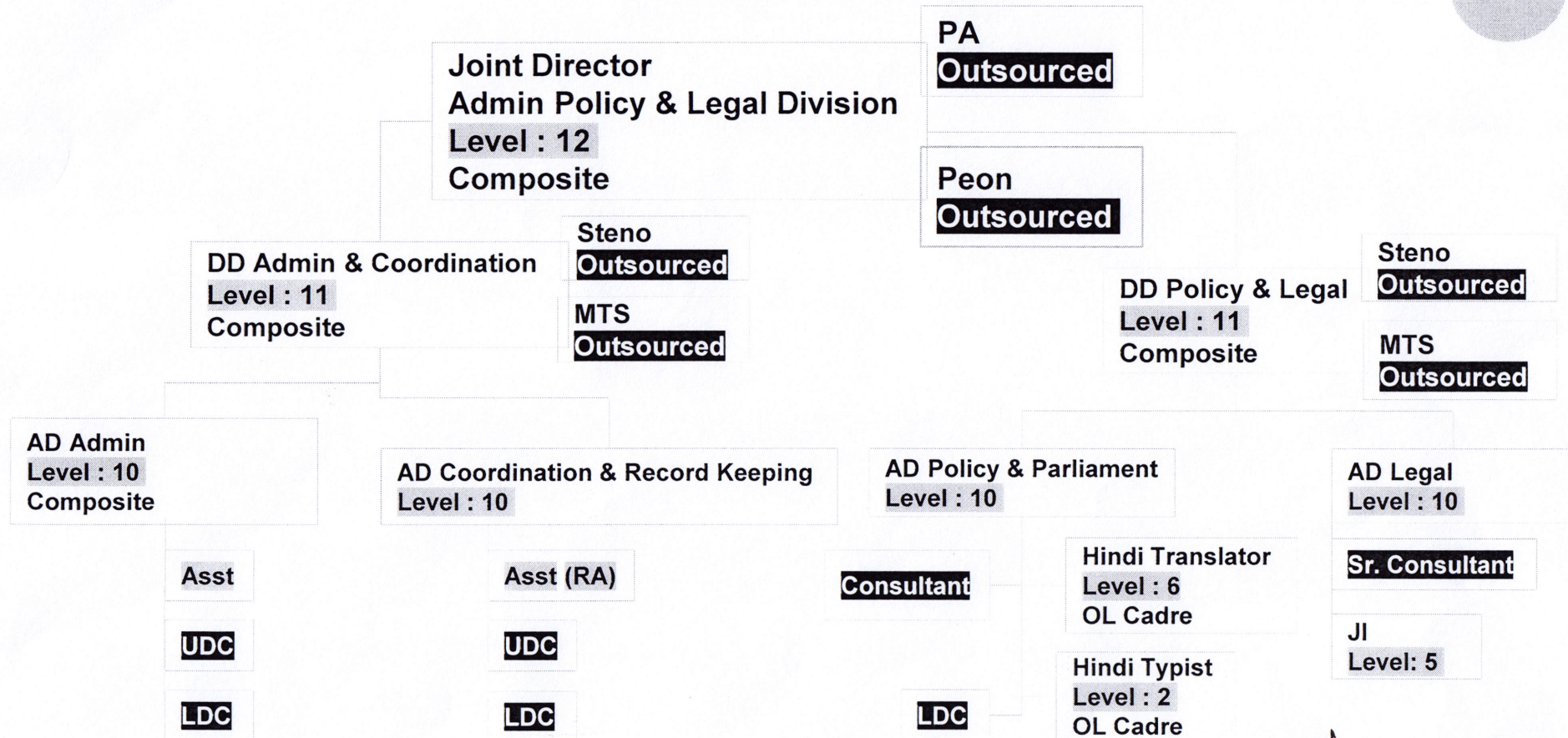
Program Division



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 सचिव / Secretary CARA
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 Ministry of Women & Child Development
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Admin Division

2



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Finance Division

3

Integrated Finance Officer

Level : 11

Organised Accounts Cadre

Steno

Outsourced

MTS

Outsourced

AD Accounts

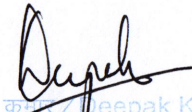
Level : 10

Accountant

Level : 6

LDC

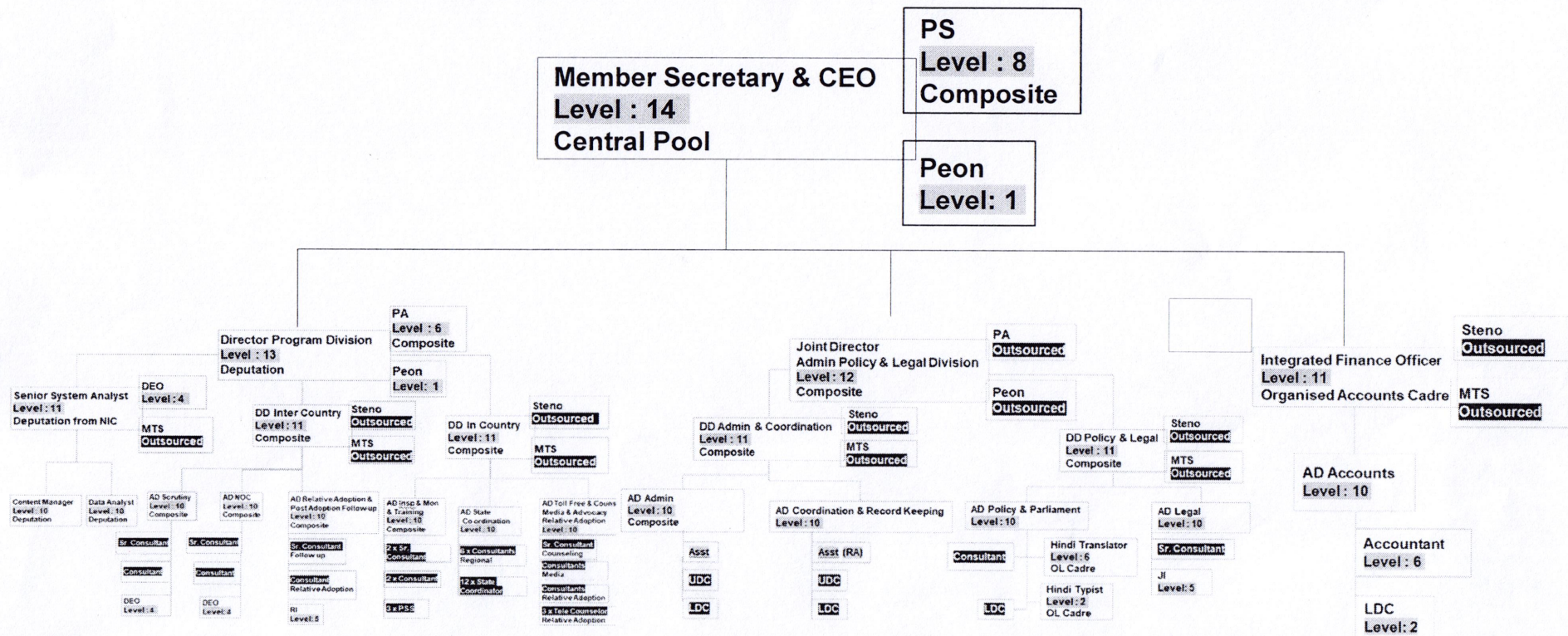
Level: 2



दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA

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Complete Organisation Chart

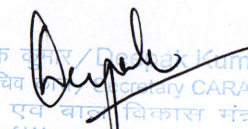


दीपक कुमार Deepak Kumar
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Salary (7 CPC) of Regular Staff Existing

S. No.	Name	Designation	Level in 7 CPC Pay Matrix	Basic Pay (approx)	DA	HRA	TA	Gross Monthly Pay & Allowances for one Post	Gross Annual Salary for the Posts
1	Sh. Deepak Kumar	CEO	13	153500	10745	36840	7704	208789	2505468
2	Dr. J. Pati	Joint Director	12	112400	7868	26976	7704	154948	1859376
3	Sh. B.K. Sahu	Deputy Director	11	112400	7868	26976	7704	154948	1859376
4	Ms. C. Saraswathi	Deputy Director	11	93800	6566	22512	7704	130582	1566984
5	Ms. Vinita jha	AD	10	63300	4431	15192	7704	90627	1087524
6	Mr. Gulshan Singh	PS	6	88700	6209	21288	3852	120049	1440588
7	Ms. Richa Ojha	Assistant	6	58600	4102	14064	3852	80618	967416
8	Sh. S.K. Gupta	Accounts Officer	7	81200	5684	19488	3852	110224	1322688
9	Mr. Suresh Kumar	Acctt.	6	58600	4102	14064	3852	80618	967416
10	Mr. R. S. Rawat	Assistant	6	44900	3143	10776	3852	62671	752052
11	Ms. Rupansi Pandey	RA	6	49000	3430	11760	3852	68042	816504
12	Ms. Renu Balooni	PA	6	44900	3143	10776	3852	62671	752052
13	Mr. Ritesh Ahuja	RI	5	40400	2828	9696	3852	56776	681312
14	Mr. Sanjay Kumar	DEO	4	40400	2828	9696	3852	56776	681312
15	Mr. Parmod Kumar	DEO	4	40400	2828	9696	3852	56776	681312
16	Ms. Anju Budhiraja	DEO	4	32300	2261	7752	3852	46165	553980
17	Sh. C S Bhakta	LDC	2	31200	2184	7488	3852	44724	536688
18	Sh. Davender Kumar	MTS	1	31200	2184	7488	3852	44724	536688
19	Sh. Sharwan Kumar	MTS	1	27600	1932	6624	3852	40008	480096
20	P P Chakma	JI	5	42800	2996	10272	3852	59920	719040
21	Vijay singh	Steno	4	40400	2828	9696	3852	56776	681312
22	Vacant posts:	Administrative Officer	10	56100	3927	13464	3852	77343	928116
23	Vacant posts:	DEO	4	25500	1785	6120	3852	37257	447084
24	Vacant posts:	Steno	4	25500	1785	6120	3852	37257	447084
25	Vacant posts:	LDC	2	19900	1393	4776	3852	29921	359052
26	Vacant posts:	MTS	1	18000	1260	4320	3852	27432	329184
27	Vacant posts:	MTS	1	18000	1260	4320	3852	27432	329184
TOTAL:		27		1451000	101570	348240	123264	2024074	24288888

Other Establishment Expenses:	LTC	400000	3800000
	Employer contribution to PF	2250000	
	Children Education Allowance	600000	
	Medical Expenses	550000	
Total			28088888


 दीपक कुमार / Deepak Kumar
 सचिव, प्राथमिक स्वास्थ्य कार्यालय
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरा
 West Block-8, Wing-4, 1st Floor, R. K. Pura
 नई दिल्ली / New Delhi-110068

Salary (7 CPC) of Regular Staff Proposed

S. No.	Name of the post	Level in 7 CPC Pay Matrix	No. of posts	Basic Pay (approx)	DA	HRA	TA	Gross Monthly Pay & Allowances for one Post	Gross Monthly Pay & Allowances for all the Post	Gross Annual Salary for all the Posts
1	Member Secretary & CEO	14	1	144200	10094	34608	7704	196606	196606	2359272
2	Director (Programme)	13	1	153500	10745	36840	7704	208789	208789	2505468
3	Joint Director	12	1	112400	7868	26976	7704	154948	154948	1859376
4	Integrated Finance Officer	11	1	67700	4739	16248	7704	96391	96391	1156692
5	Deputy Director	11	4	93800	6566	22512	7704	130582	522328	6267936
6	Senior System Analyst	11	1	67700	4739	16248	3852	92539	92539	1110468
7	Assistant Director	10	11	63100	4417	15144	3852	86513	951643	11419716
8	Content Manager	10	1	56100	3927	13464	3852	77343	77343	928116
9	Data Analyst	10	1	56100	3927	13464	3852	77343	77343	928116
10	PS	8	1	47600	3332	11424	3852	66208	66208	794496
11	Assistant	6	1	58600	4102	14064	3852	80618	80618	967416
12	Accountant	6	1	58600	4102	14064	3852	80618	80618	967416
13	Hindi Translator	6	1	35400	2478	8496	3852	50226	50226	602712
14	Research Assistant	6	1	49000	3430	11760	3852	68042	68042	816504
15	PA	6	1	44900	3143	10776	3852	62671	62671	752052
16	Research Investigator	5	1	40400	2828	9696	3852	56776	56776	681312
17	Junior Investigator	5	1	42800	2996	10272	3852	59920	59920	719040
18	Data Entry Operator	4	3	40400	2828	9696	3852	56776	170328	2043936
19	Hindi Typist	2	1	19900	1393	4776	3852	29921	29921	359052
20	LDC	2	1	31200	2184	7488	3852	44724	44724	536688
21	MTS	1	2	31200	2184	7488	3852	44724	89448	1073376
TOTAL:				1314600	92022	315504	100152	1622278	3237430	38849160

Other Establishment Expenses:		LTC	
Employer contribution to PF			500000
Children Education Allowance			3700000
Medical Expenses			800000
Total			800000
			44649160

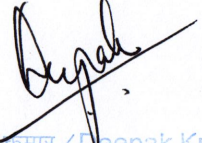
दीपक कुमार / Deepak Kumar
 सहायक निदेशक / Asst. Secy, CARA
 महिला विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
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 West Block-8, Wing-4, 1st Floor, R. K. Pur
 नई दिल्ली / New Delhi-110008

Financial Implication: Salary of Regular Staff

Present Salary of Present Regular Staff = ₹ 2,80,88,888

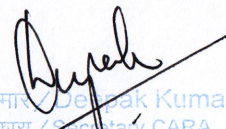
Proposed Salary of Proposed Regular Staff = ₹ 4,46,49,160

Difference = ₹ 1,65,60,272


दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरा
West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110066

Remuneration for Outsourced Staff

S. No.	Consultancy Services	Present				Proposed			
		Number	Monthly Remuneration for one	Monthly Remuneration for all	Annual Remuneration for all	Number	Monthly Remuneration for one	Monthly Remuneration for all	Annual Remuneration for all
1	Sr. Consultant	5	₹ 80,000	₹ 4,00,000	₹ 48,00,000	7	₹ 80,000	₹ 5,60,000	₹ 67,20,000
2	Consultant	11	₹ 60,000	₹ 6,60,000	₹ 79,20,000	14	₹ 60,000	₹ 8,40,000	₹ 1,00,80,000
3	Young Professional	9	₹ 30,000	₹ 2,70,000	₹ 32,40,000	18	₹ 30,000	₹ 5,40,000	₹ 64,80,000
4	Operation Manger	6	₹ 30,000	₹ 1,80,000	₹ 21,60,000	0	₹ 0	₹ 0	₹ 0
5	Operation Assistant	1	₹ 20,000	₹ 20,000	₹ 2,40,000	0	₹ 0	₹ 0	₹ 0
6	Tele Counsellor	3	₹ 25,000	₹ 75,000	₹ 9,00,000	0	₹ 0	₹ 0	₹ 0
7	Content Developer	1	₹ 35,000	₹ 35,000	₹ 4,20,000	0	₹ 0	₹ 0	₹ 0
8	Suport Service Staff	3	₹ 20,000	₹ 60,000	₹ 7,20,000	0	₹ 0	₹ 0	₹ 0
9	Steno	0	₹ 0	₹ 0	₹ 0	5	₹ 35,000	₹ 1,75,000	₹ 21,00,000
10	UDC	0	₹ 0	₹ 0	₹ 0	2	₹ 30,000	₹ 60,000	₹ 7,20,000
11	LDC	0	₹ 0	₹ 0	₹ 0	3	₹ 25,000	₹ 75,000	₹ 9,00,000
12	MTS	0	₹ 0	₹ 0	₹ 0	7	₹ 20,000	₹ 1,40,000	₹ 16,80,000
TOTAL		39		₹ 17,00,000	₹ 2,04,00,000	56		₹ 23,90,000	₹ 2,86,80,000



 दीपक कुमार / Deepak Kumar
 सचिव कारा / Secretary CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 प्लॉट नं. 8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110066

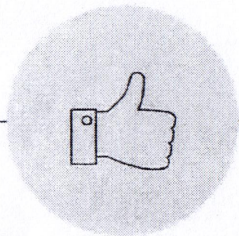
Financial Implication: Remuneration of Outsourced Staff

Present Salary of Present Regular Staff = ₹ 2,04,00,000

Proposed Salary of Proposed Regular Staff = ₹ 2,86,80,000

Difference = ₹ 82,80,000


दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरम
West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110036



Thanks!

दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरम
Wes. Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110066

No. CW-II-26/9/2016-CW-II
Government of India
Ministry of Women and Child Development

Shastri Bhawan, New Delhi
Date: 12th April, 2016

OFFICE MEMORANDUM

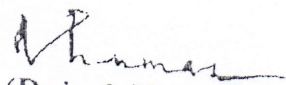
Subject: Constitution of Advisory Committee for Central Adoption Resource Authority (CARA) reg.

In supersession of this Ministry's office Memorandum no. CW-II-26/21/2015-CW-II 5th January 2016, an advisory Committee on Adoption under the Chairmanship of Shri M Ramchandra Reddy is constituted with the following composition with immediate effect till further order:-

- | | |
|----------------------------|------------|
| i Shri M. Ramchandra Reddy | - Chairman |
| ii Shri Durgesh Keswani | - Member |
| iii Smt. Sumbla Naqvi | - Member |
| iv Smt. Padma Srinivas | - Member |
| v Shri Rajeev Kumar | - Member |
| vi Dr. Nilima Mehta | - Member |
| vii Prof. Jaydev Mazumdar | - Member |
| viii Ms Annie Mangsatabam | - Member |
| ix Shri Shivanand M Damhal | - Member |

2. The Administrative Officer (CARA) is nominated as Member Secretary of the committee.

3. The issues with the approval of Hon'ble Minister, MWCD.

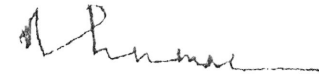

(Rajesh Kumar)
Under Secretary to the Government of India

To,

- 1) All Members.
- 2) Administrative Officer (CARA).

Copy to:

- 1) PS to Hon'ble Minister, WCD.
- 2) PS to Secretary, MWCD.
- 3) Joint Secy. MWCD dealing with CARA.
- 4) Deputy Secy, MWCD dealing with CARA.
- 5) Secretary (CARA).



(Rajesh Kumar)

Under Secretary to the Government of India

930

Ministry of Women & Child Development

Terms of Reference (ToR) for Adoption Advisory Committee

It has been decided to constitute an Adoption Advisory Committee at the national level to promote adoption of orphan, abandoned and surrendered children in the country. The Committee shall have a Chairperson, members and one member secretary.

2. Mandate:

The Adoption Advisory Committee shall:

- a) provide suggestions for adoption within the frame work of the norms and principles as laid down in Adoption Guidelines/Regulations notified by Govt. of India from time to time;
- b) identify current and emerging issues related to rehabilitation of children without parental care and provide the Steering Committee of CARA with expert advice on the subject;
- c) assist CARA in advocacy and awareness activity for promotion of adoption
- d) carry out such activities that may be assigned by the Steering Committee of Central Adoption Resource Authority as constituted under section 68 of the JJ Act 2015

3. Tenure of the Committee:

- a) The tenure of the members would initially be for a period of two years from the date of constitution of the Committee.
- b) Any member, who wishes to discontinue as a member of the Committee, may do so in writing to Chairperson of the Steering Committee. If Central Adoption Resource Authority (CARA) wants to replace any member from the Committee the same may be done by its Steering Committee.

4. Sitting:

The Adoption Advisory Committee shall meet at least twice in a year in Delhi. The CARA office shall organize and prepare all materials for meetings and for administrative and technical support. They should submit report to Steering Committee.

5. Quorum:

At least 50% members of the Committee shall form the quorum for its meeting.

6. Payment & Allowances:

- a) There would be no remuneration paid to the members. They

would work on honorary basis.

b) Prior approval of Chairman of Steering Committee of CARA is required before scheduling any travel plan outside the State assigned by Steering Committee.

c) The members will not be entitled to any other allowance. However, CARA shall reimburse travel by economy class airfare or 2 Tier train fare and local taxi fare on actual basis in cases of outstation members for attending Advisory Committee meeting or traveling to meet the mandate as specified in para 2.

d) Tour programme for visits within the States assigned would be sent in advance to CEO of CARA.

e) A report of the tour performed will be given to the Member Secretary of the Advisory Committee for compilation and submission to Chairman, Advisory Committee. This report will also be submitted to the CEO, CARA for submission to the Steering Committee every month by the Member Secretary of the Advisory Committee.

f) In cases of outstation visit, accommodation can be arranged in Government guest house and CARA shall make necessary arrangement in this regard.

g) Outstation travel/visit shall be restricted normally to 15 days in a month.

7. Confidentiality:

The members of the Adoption Advisory Committee shall maintain confidentiality of all matters arising within the Committee and no information / data which are in their knowledge as members of the Committee shall be used/published by them.

No. CW-II-26/9/2016-CW-II
Government of India
Ministry of Women and Child Development

Shastri Bhawan, New Delhi

Dated: 15.02.2018

OFFICE MEMORANDUM

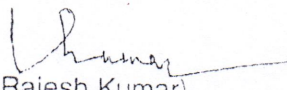
Subject: Constitution of Advisory Committee for Central Adoption Resource Authority (CARA)-reg.

In suppression of this Ministry's OM of even number dated 23rd Feb, 2017 on the above mentioned subject, the undersigned is directed to say that the composition of the Advisory Committee shall be as follows:

- | | |
|-----------------------------------|-------------------|
| 1. Shri M. Ramachandra Reddy | -Chairman |
| 2. Shri Shivanand M Dambal | -Member |
| 3. Shri Durgesh Keshwani | -Member |
| 4. Shri Jaydev Mazumdar | -Member |
| 5. Smt. Sushma Kharakwal | -Member |
| 6. Ms. Roopa Shekhar | -Member |
| 7. Dr. Babugouda Patil | -Member |
| 8. Smt. Priyadarshni Chorage | -Member |
| 9. Smt. Renuka Vishnu Gule | -Member |
| 10. Smt. Sheela Bajaj | -Member |
| 11. Smt. Nisha Jha | -Member |
| 12. Smt. Sandhya Bajaj | -Member |
| 13. Administrative Officer (CARA) | -Member Secretary |

2. The ToR of the Committee shall remain the same i.e as per Annexure II of OM of even number dated 23rd Feb, 2017.

3. This issues with the approval of Hon'ble Minister, MWCD.


(Rajesh Kumar)

Under Secretary to the Government of India

To,

1. All members concerned
2. Administrative Officer(CARA)

Copy to:

1. PS to Hon'ble Minister, WCD
 2. PS to Hon'ble MOS, WCD
 3. PS to Secretary, MWCD
 4. JS(ASK)
 5. DS(AP)
 6. CEO(CARA)
-

No. CW-II-26/9/2016-CW-II
Government of India
Ministry of Women and Child Development

Shastri Bhawan, New Delhi

Date: 21st Feb, 2017
23

OFFICE MEMORANDUM

Subject: Constitution of Advisory Committee for Central Adoption Resource Authority (CARA) reg.

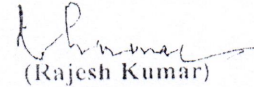
In continuation of this Ministry's O.M. of even number dated 12.04.2016 on the above mentioned subject, the undersigned is directed to say that the composition of the Advisory Committee shall be as follows:-

- | | |
|-----------------------------------|--------------------|
| ✓1. Shri M. Ramchandra Reddy | - Chairman |
| 2. Shri Durgesh Keswani | - Member |
| 3. Smt. Sumbla Naqvi | - Member |
| 4. Smt. Padma Srinivas | - Member |
| 5. Dr. Nilima Mehta | - Member |
| 6. Prof. Jaydev Mazumdar | - Member |
| 7. Ms Annie Mangsatabam | - Member |
| 8. Shri Shivanand M Dambal | - Member |
| 9. Smt. R.K.Pramodhini Devi | - Member |
| 10. Shri Manoj Singhal | - Member |
| 11. Smt. Sushma Khargwal | - Member |
| 12. Ms. Deepa Vijay Bhandari | - Member |
| 13. Shri K. Vasa Babu | - Member |
| 14. Shri Nitin Bhargava | - Member |
| 15. Smt. Satya Sharma | - Member |
| 16. Administrative Officer (CARA) | - Member Secretary |

2. In addition to above, nominated member of State Government will participate as and when required as special invitee. List of special invitee is enclosed as Annexure-I

3. The ToR of the Committee shall be as annexed in Annexure-II.

4. The issues with the approval of Hon'ble Minister, MWCD.


(Rajesh Kumar)

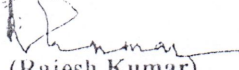
Under Secretary to the Government of India

To,

1. All Members concerned.
2. Administrative Officer (CARA)

Copy to:

- 1) PS to Hon'ble Minister, WCD.
- 2) PS to Secretary, MWCD.
- 3) Joint Secretary, MWCD dealing with CARA.
- 4) Deputy Secy. MWCD dealing with CARA.
- 5) Secretary (CARA).


(Rajesh Kumar)

Under Secretary to the Government of India

Ministry of Women & Child Development
Terms of Reference (ToR) for Adoption Advisory Committee (AAC)

The committee shall have a Chairperson, not more than fifteen members and one member secretary as ex-officio. The nominees of the State Government/UT Administration would be special invitee.

2. Mandate:

The Adoption Advisory Committee shall:

- a) provide suggestions for adoption within the frame work of the norms and principles as laid down in Adoption Guidelines/Regulations notified by Govt. of India from time to time;
- b) identify current and emerging issues related to rehabilitation of children without parental care and provide the Steering Committee of CARA with expert advice on the subject;
- c) carry out such activities that may be assigned by the Steering Committee of Central Adoption Resource Authority as constituted under section 68 of the JJ Act 2015.

3. Tenure of the Committee:

- a) The tenure of the committee and members including Chairperson would be for a period not exceeding two years from the date of initial constitution of the Committee.
- b) Any member, who wishes to discontinue as a member of the Committee, may do so in writing to Chairperson of the Steering Committee. If Central Adoption Resource Authority (CARA) wants to replace any member from the Committee, the same may be done by its Steering Committee.

4. Sitting:

The Adoption Advisory Committee shall meet twice in a year in Delhi. Secretarial assistance to the Committee will be provided by Administrative Officer, CARA, ex-officio Member Secretary. The Committee should submit report to the Steering Committee.

5. Quorum:

At least 09 members of the Committee shall form the quorum for its meeting.

6. Payment & Allowances:

- a) There would be no remuneration paid to the members. They would work on honorary basis.
- b) The members including Chairperson of the Adoption Advisory Committee shall be paid a sitting fee @ Rs.2500 per day subject to condition/approval of Department of Expenditure, Ministry of Finance vide ID No.FTS-300297666/2016-E.IV dated 29.06.2016 and ID Note No.300315480/2016-E.IV dated 17.01.2017. The nominees of the State Government/UT Administration i.e. special invitee to AAC would not be entitled for sitting fee.
- c) The members will not be entitled to any other allowance. However, CARA shall reimburse travel by economy class airfare in cases of non officials outstation members. Travel expenses of special invitee shall be as may be decided by the respective State Governments and expenditure if any on this account shall be born by the respective State Governments.

7. Confidentiality:

The members of the Adoption Advisory Committee shall maintain confidentiality of all matters arising within the Committee and no information / data which are in their knowledge as members of the Committee shall be used/published by them.

8. Other terms & conditions as at para 2(c) para 6 (b), (d), (e), (f) and (g) of the O.M. dated 28th June, 2016 shall remain the same.