

Central Adoption Resources Authority
Ministry of Women and Child Development
West Block-8, Wing 2, 1st Floor
R.K Puram, New Delhi- 110066

F.No: 85058/02-12/1/2020/855

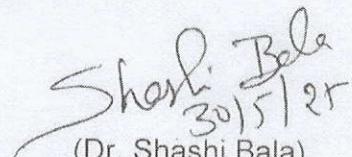
Dated : 30.05.2025

OFFICE ORDER

Subject: Interchange and reallocation of Work Responsibilities between Deputy Directors of CARA- regarding.

The work responsibilities currently assigned to Sh. Pramod Pushkar, Deputy Director (Admin), and Smt. Vinita Jha, Deputy Director (Prog), are hereby interchange and reallocated between the two officers. The officers are requested to complete the handing over process and assume charge of their respective divisions accordingly.

2. In addition to his above new assignments Sh. Pramod Pushkar DD would continue looking after the renovation works of CSWB.
3. All staff members reporting to the aforementioned officers are advised to route files and communications as per the revised allocation. Link officers of each division will remain the same as per the previous order.
4. Both the officers are directed to take charges by 2nd June, 2025 positively.
5. This issues with the approval of the Competent Authority.


(Dr. Shashi Bala)
Joint Director

Copy to

- i. MS & CEO CARA
- ii. Officers Concerned.